

**Capstone Project 1**

CMU-SE 450

**Team Meeting Document**

Version 1.0

Date: 21 May 2023

**LinguaSnap for Travelers**

**Submitted by**

**Dat, Nguyen Thanh**

**Truong, Vu Dinh**

**Long, Pham Ba Hoang**

**Kha, Nguyen Ngoc**

**Approved by Nguyen Duc Man**

**Capstone Project 1- Mentor:**

Name Signature Date

**INTERNATIONAL SCHOOL OF DUY TAN UNIVERSITY**

**PROJECT INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project acronym** | LiS | | |
| **Project title** | LinguaSnap for Travelers | | |
| **Start date** | 25 – February – 2023 | **End Date** | 31 – May – 2023 |
| **Lead institution** | International School, Duy Tan University | | |
| **Project mentor** | Nguyen Duc Man  Email: mannd@duytan.edu.vn  Phone: +84 904 235 945 | | |
| **Partner organization** | Duy Tan University | | |
| **Scrum Master** | Dat, Nguyen Thanh | ntdat1232001@gmail.com | 0972530969 |
| **Product owner** | Truong ,Vu Dinh | jonnyvu2210@gmail.com | 0905223611 |
| **Team members** | Kha, Nguyen Ngoc | winkha14567@gmail.com | 0945721427 |
| Long, Pham Ba Hoang | longphambahoang@gmail.com | 0793310221 |

REVISION HISTORY

| **Version** | **Date** | **Comments** | **Author** | **Approval** |
| --- | --- | --- | --- | --- |
| 1.0 | 21 May 2023 | Initial Release | C1SE.05 Team |  |
|  |  |  |  |  |

**9 – April – 2023**

**LINGUASNAP FOR TRAVERLERS**

TEAM MEETING

Meeting date:9 – April – 2023

Meeting location: Offline meeting

1. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Acronym** | **Present** |
| Dat, Nguyen Thanh | Leader | TD | YES |
| Kha, Nguyen Ngoc | Member | NK | YES |
| Long, Pham Ba Hoang | Member | HL | YES |
| Truong, Vu Dinh | Member | DT | YES |

1. **Meeting Location**

* Offline meeting: 559 Điện Biên Phủ, Thanh Khê Đông, Thanh Khê, Đà Nẵng

1. **Meeting Start:**

* Meeting Schedule start: 09:00
* Meeting Actual start : 09:30
* Meeting note taker : Long, Pham Ba Hoang

1. **Agenda**

* Create Git Repository
* Create Merge 1.0
* Create App Home UI
* Create Text Extraction UI
* Merge Text Extraction API to Main App
* Merge Translation API to Main APP

1. **Post Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned to** | **Deadline** |
| Login/Register UI | Long, Truong | 16 – April – 2023 |
| Login/Register function | Long, Truong | 16 – April – 2023 |
| Project Plan | All Member | 16 – April – 2023 |
| Spell Check API | Dat | 16 – April – 2023 |
| Dictionary API | Kha | 16 – April – 2023 |

1. **Meeting End**

* Meeting Schedule end: 17:00
* Meeting Actual end: 17:00

**Secretary**

Long

Pham Ba Hoang

**13 – April – 2023**

**LINGUASNAP FOR TRAVERLERS**

TEAM MEETING

Meeting date:13 – April – 2023

Meeting location: Online meeting

1. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Acronym** | **Present** |
| Dat, Nguyen Thanh | Leader | TD | YES |
| Kha, Nguyen Ngoc | Member | NK | YES |
| Long, Pham Ba Hoang | Member | HL | YES |
| Truong, Vu Dinh | Member | DT | YES |

1. **Meeting Location**

* Online meeting: Zoom

1. **Meeting Start:**

* Meeting Schedule start: 13:00
* Meeting Actual start : 13:30
* Meeting note taker : Long, Pham Ba Hoang

1. **Agenda**

* Fix UI error
* Fix Translate bugs
* Update User Story
* Add SpinnerList to App
* Commit Merged 1.1

1. **Post Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned to** | **Deadline** |
| Speech To Text | Long, Truong | 23 – April – 2023 |
| Text to Speech | Kha | 23 – April – 2023 |
| Architecture Document | Long | 27 – April – 2023 |
| Database Document | Long, Truong |  |

1. **Meeting End**

* Meeting Schedule end: 17:00
* Meeting Actual end: 17:00

**Secretary**

Long

Pham Ba Hoang

**16 – April – 2023**

**LINGUASNAP FOR TRAVERLERS**

TEAM MEETING

Meeting date:16 – April – 2023

Meeting location: Offline meeting

1. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Acronym** | **Present** |
| Dat, Nguyen Thanh | Leader | TD | YES |
| Kha, Nguyen Ngoc | Member | NK | YES |
| Long, Pham Ba Hoang | Member | HL | YES |
| Truong, Vu Dinh | Member | DT | YES |

1. **Meeting Location**

* Offline meeting: 559 Điện Biên Phủ, Thanh Khê Đông, Thanh Khê, Đà Nẵng

1. **Meeting Start:**

* Meeting Schedule start: 13:00
* Meeting Actual start : 13:30
* Meeting note taker : Long, Pham Ba Hoang

1. **Agenda**

* Add Login/Register UI
* Add Dictionary API
* Add Spell Checker API
* Create Merged 1.2

1. **Post Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned to** | **Deadline** |
| Speech To Text | Long, Truong | 05 – May – 2023 |
| Search Text Result | Dat |  |
| Translation History | Truong |  |

1. **Meeting End**

* Meeting Schedule end: 17:00
* Meeting Actual end: 17:00

**Secretary**

Long

Pham Ba Hoang

**21 – April – 2023**

**LINGUASNAP FOR TRAVERLERS**

TEAM MEETING

Meeting date:21 – April – 2023

Meeting location: Offline meeting

1. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Acronym** | **Present** |
| Dat, Nguyen Thanh | Leader | TD | YES |
| Kha, Nguyen Ngoc | Member | NK | YES |
| Long, Pham Ba Hoang | Member | HL | YES |
| Truong, Vu Dinh | Member | DT | YES |

1. **Meeting Location**

* Offline meeting: 19 Đ. Phạm Như Xương, Hoà Khánh Nam, Liên Chiểu, Đà Nẵng

1. **Meeting Start:**

* Meeting Schedule start: 09:00
* Meeting Actual start : 09:30
* Meeting note taker : Long, Pham Ba Hoang

1. **Agenda**

* Add History UI
* Update Main App UI
* Create Test Case Document
* Create Code Standard
* Create Merged 1.3

1. **Post Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned to** | **Deadline** |
| Update User Interface Document | All Member | 05 – May – 2023 |
| Search Picture | Dat, Truong | 05 – May – 2023 |
| Bookmark | Truong | 05 – May – 2023 |
| Set up character limit | Kha | 05 – May – 2023 |

1. **Meeting End**

* Meeting Schedule end: 18:00
* Meeting Actual end: 18:00

**Secretary**

Long

Pham Ba Hoang

**10 – May – 2023**

**LINGUASNAP FOR TRAVERLERS**

TEAM MEETING

Meeting date: 10 – May – 2023

Meeting location: Offline meeting

1. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Acronym** | **Present** |
| Dat, Nguyen Thanh | Leader | TD | YES |
| Kha, Nguyen Ngoc | Member | NK | YES |
| Long, Pham Ba Hoang | Member | HL | YES |
| Truong, Vu Dinh | Member | DT | YES |

1. **Meeting Location**

* Offline meeting: 559 Điện Biên Phủ, Thanh Khê Đông, Thanh Khê, Đà Nẵng

1. **Meeting Start:**

* Meeting Schedule start: 09:00
* Meeting Actual start : 09:30
* Meeting note taker : Long, Pham Ba Hoang

1. **Agenda**

* Update UI
* Auto Detect Language
* Change password
* Swap Language function
* Create Merged 1.4

1. **Post Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned to** | **Deadline** |
| Copy Extracted Text | All Member | 17 – May – 2023 |
| Save Language upon exit | Dat | 17 – May – 2023 |
| Update Test case | All Member | 17 – May – 2023 |
| Update Sprint Backlog | Kha | 17 – May – 2023 |

1. **Meeting End**

* Meeting Schedule end: 18:00
* Meeting Actual end: 18:00

**Secretary**

Long

Pham Ba Hoang

**17 – May – 2023**

**LINGUASNAP FOR TRAVERLERS**

TEAM MEETING

Meeting date: 17 – May – 2023

Meeting location: Offline meeting

1. **Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Title** | **Acronym** | **Present** |
| Dat, Nguyen Thanh | Leader | TD | YES |
| Kha, Nguyen Ngoc | Member | NK | YES |
| Long, Pham Ba Hoang | Member | HL | YES |
| Truong, Vu Dinh | Member | DT | YES |

1. **Meeting Location**

* Offline meeting: 559 Điện Biên Phủ, Thanh Khê Đông, Thanh Khê, Đà Nẵng

1. **Meeting Start:**

* Meeting Schedule start: 09:00
* Meeting Actual start : 09:30
* Meeting note taker : Long, Pham Ba Hoang

1. **Agenda**

* Update UI
* Update Sprint backlog
* Fix Bugs/Error
* Create Merged 1.5

1. **Post Meeting Action Items**

|  |  |  |
| --- | --- | --- |
| **Action** | **Assigned to** | **Deadline** |
| Finalize Documents | All Member | 22 – May – 2023 |
| Finalize Merged App | All Member | 22 – May – 2023 |
| Finish Speech to Text if possible | Long | 30 – May – 2023 |
| Finish Text to Speech if possible | Dat | 30 – May – 2023 |

1. **Meeting End**

* Meeting Schedule end: 18:00
* Meeting Actual end: 18:00

**Secretary**

Long

Pham Ba Hoang